

# North Park University, Fleet Driver's Applications

Passenger/Mini-Van Only \_\_\_\_\_

Passenger/Mini-Van/12 Passenger \_\_\_\_\_

Name \_\_\_\_\_  
First MI Last

NPU ID# \_\_\_\_\_ Email \_\_\_\_\_

Cell Phone# \_\_\_\_\_ Office Phone# \_\_\_\_\_

If a Student, Sponsoring Department \_\_\_\_\_

If an Employee, Department You Work For \_\_\_\_\_

## State Driver's License Information

State \_\_\_\_\_ Date of Birth \_\_\_\_\_

License Number (DL) \_\_\_\_\_

- **Students are responsible for obtaining their own state driving record.**
- **North Park University will obtain driving records for faculty and staff.**
- **FRESHMEN/FIRST YEAR STUDENT ARE NOT ALLOWED TO DRIVE A UNIVERSITY VEHICLE UNLESS THEY ARE WORKING ON CAMPUS.**

### TO DRIVE A CAR OR MINI-VAN

- You must have a valid DL
- Current driving record on file
- Read and sign North Park University Fleet Vehicle Policy Agreement

### TO DRIVE A FULL SIZE VAN

- You must have a valid DL
- Current driving record on file
- Read and sign North Park University Fleet Vehicle Policy Agreement
- Take and pass road test

### DRIVER CHECKLIST

- I have attached a copy of my state driving record (students only)
- A copy of the driver's license is on file with the Office of Campus Safety (faculty and staff only)
- I have Read and signed the North Park University Fleet Vehicle Policy Agreement
- I have taken the large van road test (large van drivers only)

*I hereby affirm that all of the information provided is true and accurate. Upon approval, while driving University vehicles, I agree: that I will not use mobile or electronic devices; to comply with all applicable laws and regulations; and to use safety belts in accordance with state and federal regulations.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Application received and filed by** \_\_\_\_\_

**Date** \_\_\_\_\_

### **HIGH RISK DRIVERS INFORMATION**

In the event a person becomes a HIGH RISK DRIVER as determined by the Office of Campus Safety that person's driving application will be denied. If the person is already registered, the privilege to operate a University vehicle may be suspended for a period of time or terminated permanently. A HIGH RISK DRIVER is a person who has committed one or more of the following violations:

- A. Conviction for any alcohol and or drug related driving offense.
- B. Refusal to submit to a Blood Alcohol Content (BAC) test.
- C. Conviction for Reckless Driving.
- D. Any combination of three or more moving violations, at fault accidents, or preventable accidents, within the last three years.
- E. Suspension, revocation or administrative restriction within the last three years.
- F. Leaving the scene of an accident as defined by the state law where the accident occurred.
- G. At fault in a fatal accident.
- H. Felony committed involving a vehicle.
- I. One property damage claim to a University owned, leased or rented vehicle in a 12 month period.
- J. Failure to pay tolls while driving a University vehicle.
- K. Two or more red light/speeding violations while driving a University vehicle in one year.

**North Park University Office of Campus Safety**