



DEAN OF FACULTY

Reports to: Dean of the Seminary

Position Summary: North Park Theological Seminary invites applications and nominations for the Dean of Faculty to start summer 2023. This is a full-time administrative position with some teaching. Rank dependent upon qualifications; salary commensurate with experience.

Responsibilities:

- Serve as chief academic officer for the Seminary, including curriculum review and development, assessment of student learning, academic success and disciplinary processes, and accreditation processes, in collaboration with the Director of Academic Programming.
- Lead faculty, including chairing and setting the agenda for faculty meetings, conversations, retreats, and the Academic Cabinet; overseeing faculty loads and evaluation.
- Work closely with the Dean of the Seminary to cultivate a healthy working environment and the well-being of faculty and staff.
- Implement current and new co- and extra-curricular academic initiatives, in collaboration with faculty and staff.
- Teach 1–2 courses each academic year within field of disciplinary specialty
- Represent NPTS to various external (Association of Chicago Theological Schools, Association of Theological Schools, etc.) and internal (e.g., Seminary Committee of the NPU Board of Trustees) bodies.
- Engage in scholarly research and writing as time allows.

Essential Qualifications:

- PhD or ThD (preferred) or related doctorate
- Ordination preferred
- Full-time faculty experience in theological education
- Administrative experience in higher education
- Commitment to support scholarly research and writing
- Commitment to form students for a broad range of ministries
- Compatibility with the affirmations and mission of the Evangelical Covenant Church and commitment to North Park Theological Seminary's core values of Christian, city-centered, and intercultural

Highlighted Benefits:

- Medical, dental, and vision benefits.
- Paid time off, sick time, holidays, typically closing the week between Christmas and New Year's Day.
- Matching retirement plan up to 10%, based on service years
- Tuition benefits for employees and dependents
- Access to Helwig Recreational Center
- Commuter benefits offered
- On-campus dining with reduced faculty and staff price, during academic year

COVID 19 considerations: Vaccines are not required for employees. We are a mask friendly and mask optional environment.

About North Park: North Park Theological Seminary (NPTS) is the denominational seminary of the Evangelical Covenant Church and is part of North Park University. Located for over 125 years on the tribal land of the Miami and Potawatomi tribes in what is today Chicago's northside, NPU is committed to serving diverse ethnic populations and has recently been designated an HSI. It is committed to excellence in both ministerial and academic formation and is accredited by the Association of Theological Schools and the Higher Learning Commission. It is a member of the Association of Chicago Theological Schools, a twelve-member consortium of schools from a variety of denominational backgrounds. North Park offers the following degrees: Master of Divinity, Master of Arts in Theological Studies, Master of Arts in Christian Ministry, Master of Arts in Christian Formation, Master of Arts in Restorative Justice Ministries (at Stateville Correctional Center), and Doctor of Ministry in Preaching. North Park also offers dual degrees with North Park University's School of Business and Nonprofit Administration. NPTS values diversity among its faculty and is committed to building a racially and culturally diverse intellectual community, and strongly encourages the nomination and candidacies of persons who are Black, Indigenous, People of Color regardless of gender.

Required Background Check: Employment at North Park University is contingent on passing a background check. Only final candidates who are extended an offer of employment will undergo a background check.

To Apply: Interested applicants may send a letter of intent, curriculum vitae, and sample of scholarly work to Hauna Ondrey, Interim Dean of Faculty, at hondrey@northpark.edu. Three recommenders may send a letter of reference directly to the Interim Dean of Faculty. For best consideration, materials should be received by January 1, 2023.

NOTE: Nothing in this job description restricts the supervisor's right to assign or reassign duties and responsibilities to this job at any time.