



**Transfer Guide for Oakton Community College
North Park University
School of Professional Studies
Bachelor of Arts in Business Administration**

Contact Person(s)

Jose-Jose Palma
773-244-4577
jpalma@northpark.edu

Program Description

Business Administration majors get a solid foundation in the theories and principles of accounting, finance, marketing, economics, human resource laws, and decision-making. Majors will understand how to budget, organize, market, direct, control, and manage a variety of organizations. Courses in work environment issues such as diversity, ethics, and politics will help develop a balance between sensitivity and fairness.

Program Highlights

| | |
|---------------------------|---|
| Accelerated format | Earn 4-8 semester hours every seven weeks |
| Class format | Seven-week courses meet face-to-face (once/week) or online; |
| BA degree | Flexible BA general education requirements allow for maximum transfer credit |
| Prior learning assessment | Up to 20 credits can be earned through Prior Learning Assessment; PLA Coordinator will assist student to determine credit possible; can include corporate/ occupational training and learning gained from work experience |
| Financial aid | Student loans, Federal Pell Grants, and Illinois MAP Grant benefits; some scholarships available |
| Books & Materials | Can be ordered online |
| Intended audience | Working students who need to complete a bachelor's degree while continuing to work |

Admission Requirements

- 12 hours of transferable college-level coursework with a 2.00/4.00 cumulative GPA
- North Park will accept in transfer up to 90 semester hours from two-year and four-year institutions
- Completion of IAI general education core fulfills most BA core requirements

Application Procedure

- Complete online application; no application fee
- Submit official transcripts from all previous college work

Graduation Requirements

- Completion of major coursework (36-40 SH, in transfer and/or at North Park)
- Completion of core general education requirements (in transfer and/or at North Park)
- Minimum graduation requirement of 120 semester hours; minimum residency requirement of 32 semester hours earned at NPU
- A "C" average (2.0 GPA on a 4.0 scale) for all work taken at NPU
- A "C" average within the major

The following are the North Park University core general education requirements and their Oakton Community College equivalents. The IAI Common Core requirements for the Associate in Arts or the Associate in Science from Oakton College will fulfill the majority of core curriculum requirements for general education at North Park University.

This transfer guide is designed to assist students with their academic planning. Every effort is made to maintain accurate information; however, this information is subject to frequent change. In some cases, only a sampling of courses has been included. Courses within each general education category designated "IAI" will transfer to North Park's School of Professional Studies. Students should contact Leslie Bertholdt to keep informed of changes, as final responsibility for verifying information rests with the student.

**Transfer Guide
Bachelor of Arts — General Education Requirements**

| North Park Requirements | Credits | Oakton College Equivalent Course Option(s) |
|-----------------------------------|---------|---|
| Foundation Seminar | 4 | Transfer equivalents must be approved by School of Adult Learning faculty/staff |
| Writing Intensive Course | 4 | Coursework equivalent to IAI Common Core Written Communication category [fulfilled in Business Administration major coursework] |
| Research Writing | 4 | NA |
| Analytical Reasoning | 4 | Coursework equivalent to IAI Common Core Math category |
| Biblical Studies | 4 | NA |
| Christian Life & Thought | 4 | PHL 205, PHL 240, or PHL 245 |
| Human Society | 8 | Coursework equivalent to IAI Common Core Social/Behavioral Science or Humanities Categories [partially fulfilled in Business Administration major coursework] |
| Health & Well-Being | 2 | PED 102 |
| Art & Aesthetic Interpretation | 2 | Coursework equivalent to IAI Common Core Fine Arts category |
| Ethical Reasoning | 2 | Coursework in any disciplinary approach to ethics (philosophy, business, religion) [fulfilled in Business Administration major coursework] |
| Intercultural & Global Competence | 8 | Coursework in Global (non-US) history, foreign language, intercultural communication, global, international, or comparative studies, international politics, business, or economics |
| Natural Sciences | 4 | Minimum of 4 sh in life and/or physical science with lab component (Note: May be met by a single 4 sh class in physical or life science) |

**Transfer Guide
Business Administration — Major Requirements**

| North Park Requirements | Credits | Oakton Equivalent Course Option(s) |
|--|---------|--|
| ORG 3034: Business Communications | 4 | SPE 103 and BUS 101 |
| ORG 4074: Leadership and Management | 4 | NA |
| ORG 4094: Principles of Marketing | 4 | MKT 131 |
| ORG 4120: Business Ethics | 4 | BUS 107 or PHL 107 |
| BADM 3100: Principles of Macro & Micro Economics | 4 | ECO 210 & 202 |
| BADM 3300: Financial Accounting | 4 | ACC 153 |
| BADM 3500: Managerial Accounting | 2 | ACC 154 |
| BADM 3900: Business Law | 2 | BUS 221 or 222 |
| BADM 4100: Foundations of Finance | 4 | BUS 230 |
| BADM 4200: Production Management or ISIT 3030: Information Systems in Organizations | 4 | NA |
| BADM 4400: Strategic Management | 4 | NA |
| Total | 40 | NOTE: A maximum of 20 SH in the major may be replaced by transfer courses. (At least 50% of the major must be completed at North Park University.) |