PART-TIME INSTRUCTOR OPENINGS

Listed below are current and possible future part-time instructor openings in various areas. Please contact the specific person listed if interested in exploring one of these opportunities:

**College of Arts & Sciences**

The Communication Arts Department at North Park University is seeking instructors to teach classes this fall in audio production, video production, journalism, public speaking, group communication, and communication theory. Minimally master’s degree (MA or MFA) and professional and/or teaching experience are required. Availability during day time class schedule is preferred.

Please send a cover letter, CV, and contact information to Dr. Gregor Thuswaldner, Dean of the College of Arts and Sciences.

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**Brandel Library**

Brandel Library is hiring an adjunct faculty member to teach information literacy to North Park students in general education classes and within academic disciplines. North Park's information literacy program is based on ACRL’s Framework for Information Literacy for Higher Education. Information literacy faculty are also expected to be available for individual and small group consultations. This position may also involve collection development responsibilities.

**Position Duration:** This is a part-time position starting January 13, 2020 and ending May 8, 2020

**To Apply:** Send cover letter, CV, and references to Sarah Thorngate, Head of Instruction, Brandel Library.

**Responsibilities:**

- Teaches information literacy and research skills via course-integrated instruction
- Create Libguides and/or modules in the LMS to reinforce and support classroom instruction
- Provides individualized research instruction to students during office hours, and by appointment
- Participate in library assessment initiatives including keeping accurate statistics of library instruction and library consultations

**Qualifications:**

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- Advanced degree from an ALA accredited program
- Experience in library instruction and design in an academic setting
- Experience in instructional technologies such as course management software, LibGuides, etc.
- Must be knowledgeable of current issues and trends in information literacy and distance learning

School of Music, Art, and Theatre

School of Professional Studies

Current job openings include business adjunct faculty for the following areas:

- Micro/Macro Economics
- Finance
- Marketing

Job Description

North Park University School of Professional Studies is accepting applications for adjunct professors to teach in the following areas: Micro/Macro Economics, Finance, and Marketing at the undergraduate level. The ideal candidate would be an individual that could teach accelerated courses online and/or face to face at either our Grayslake or Chicago campuses, however, fully online adjunct faculty will be considered. At a minimum, candidates must hold a Master’s degree in the specific discipline or a Master’s degree in business with at least 18 graduate credit hours in the discipline they will teach. A doctoral degree is preferred. Other desirable qualifications include online teaching experience in a college environment and 5+ years of professional experience in the field.

REQUIRED QUALIFICATIONS:

- Master’s degree in the specific discipline (Economics, Finance, Marketing) or Master’s degree in business with a minimum 18 semester graduate credits with a concentration or focus in the areas listed above from a regionally accredited institution
- Evidence of online teaching experience in the discipline
- Evidence of 5 or more years of professional and practical experience in the discipline
- Experience working with diverse and non-traditional learners
- Experience working with LMS such as Canvas or Blackboard
- Ability to blend one’s faith with course content. North Park University is a private Christian University and we aim to have faculty who embrace North Park’s vision and mission and can integrate their faith in the classroom.

PREFERRED QUALIFICATIONS: Doctoral degree in the related discipline from a regionally accredited institution.

DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each duty satisfactorily. Adjunct instructors will be required to teach from established curriculum all while adding personal expertise.
APPLICATION INFORMATION:

Include the following items with your submission:

- Completed faculty employment application
- Completed essays as found on the faculty application
- Current resume or CV
- Letter of interest which details the candidate’s specific skills and qualifications related to the position, faith tradition and courses taught in those areas.
- Unofficial undergraduate and graduate transcripts (required)

The School of Professional Studies welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation and professional experience, as well as a commitment to nontraditional learners in an intentionally Christian context. The School of Professional Studies offers Bachelor of Arts degrees in a variety of Business and Management majors, as well as Counseling Psychology and Criminal Justice, and a Master of Arts degree in Counseling Psychology. Contact Dean Lori Scrementi to inquire.

The School of Professional Studies is currently seeking an instructor to teach an online general education life science course in Nutrition.

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School of Business and Nonprofit Management

The School of Business and Nonprofit Management welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation and professional experience. Please submit a resume to Rochelle Robinson-Levant, Associate Dean, School of Business and Nonprofit Management.

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School of Education

The School of Education welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation, state licensure, and professional experience. Please submit a resume to Dr. Rebecca L. Nelson, Dean, School of Education.

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School of Nursing

Current openings include: adjunct clinical faculty in med surg and most of the subspecialties. Minimally a master’s degree in nursing is required, and a current Illinois RN license. Salary is based on qualifications and experience. Interview, CV, and letters of recommendation will be needed.

Dr. Linda R. Duncan
Dean of the School of Nursing
North Park University
3225 W Foster Ave
Chicago IL 60625

Contact Dr. Linda Duncan by e-mail. Applications will be considered in order received.