PART-TIME INSTRUCTOR OPENINGS

Listed below are current and possible future part-time instructor openings in various areas. Please contact the specific person listed if interested in exploring one of these opportunities:

College of Arts & Sciences

The Communication Arts Department at North Park University is seeking instructors to teach classes this fall in audio production, video production, journalism, public speaking, group communication, and communication theory. Minimally master’s degree (MA or MFA) and professional and/or teaching experience are required. Availability during day time class schedule is preferred.

Please send a cover letter, CV, and contact information to Dr. Daniel White Hodge, Chair of the Department of Communication Arts.

Brandel Library

Brandel Library is hiring an adjunct faculty member to teach information literacy to North Park students in general education classes and within academic disciplines. North Park’s information literacy program is based on ACRL’s Framework for Information Literacy for Higher Education. Information literacy faculty are also expected to be available for individual and small group consultations. This position may also involve collection development responsibilities.

Position Duration: This is a part-time position starting January 13, 2020 and ending May 8, 2020

To Apply: Send cover letter, CV with references to Sarah Thorngate, Head of Instruction, Brandel Library.

Responsibilities:

- Teaches information literacy and research skills via course-integrated instruction
- Create Libguides and/or modules in the LMS to reinforce and support classroom instruction
- Provides individualized research instruction to students during office hours, and by appointment
- Participate in library assessment initiatives including keeping accurate statistics of library instruction and library consultations

Qualifications:
School of Music, Art, and Theatre

Job Description

North Park University School of Music, Art, and Theatre accepts applications for an adjunct professor to teach in the following areas:

- Music Technology in Worship and Live Performance at the undergraduate level.

The ideal candidate would be an individual with background in music, technology, and sound reinforcement. Applicants will teach students the hardware and software programs which help create the aesthetics needed for a complete ‘live’ worship and/or performance experience. The course, Technology in Worship and Live Performance, will focus on the use of hardware (basic setup and operation) and the interface of a variety of software tools designed for live performance that incorporate the use of audio, video, lighting and recording such as Ableton Live. An ability to teach QLab is desirable, but not required.

The successful candidate may also be engaged intermittently as a sound technician for campus venues, supporting the IT and Media Services departments in live events on campus. An ability to work flexible hours is desirable.

At minimum, candidates must hold a master’s degree in music or at least 18 graduate credit hours in the discipline they will teach. Other desirable qualifications include teaching experience in a college environment and five or more years of professional experience in the field.

REQUIRED QUALIFICATIONS:

- Master’s degree in music or a minimum of 18 semester graduate credits in the discipline from a regionally accredited institution
- Evidence of teaching experience
- Evidence of five or more years of professional and practical experience in the discipline
- Experience working with a Learning Management System such as Canvas or Blackboard
- Ability to blend one’s faith with course content. North Park University is a private Christian University and we aim to employ faculty who embrace North Park’s vision and mission and can integrate their faith in the classroom.

PREFERRED QUALIFICATIONS:

Doctoral degree in the related discipline from a regionally accredited institution.

DUTIES AND RESPONSIBILITIES:
To perform this job successfully, an individual must be able to perform each duty satisfactorily. Adjunct instructors will be required to teach from established curriculum, while adding personal expertise.

APPLICATION INFORMATION:
Include the following items with your submission:

- Current resume or CV
- Letter of interest which details the candidate’s specific skills and qualifications related to the position, faith tradition and courses taught in those areas
- Unofficial undergraduate and graduate transcripts (required)

Please send applications to:

North Park University
Attn: Rebecca Ryan
Music Department Chair
3225 W. Foster Ave. #21
Chicago, IL 60625

The School of Music, Art, and Theatre welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation and professional experience, as well as a commitment to students in an intentionally Christian context. The Music Department offers four degrees – Bachelor of Music Education, Performance and Music in Worship and a Bachelor of Arts degree with concentrations in Composition, General Studies and Jazz Studies (instrumental).

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School of Professional Studies

Current job openings include business adjunct faculty for the following areas:

- Micro/Macro Economics
- Finance
- Marketing

Job Description

North Park University School of Professional Studies is accepting applications for adjunct professors to teach in the following areas: Micro/Macro Economics, Finance, and Marketing at the undergraduate level. The ideal candidate would be an individual that could teach accelerated courses online and/or face to face at either our Grayslake or Chicago campuses, however, fully online adjunct faculty will be considered. At a minimum, candidates must hold a Master’s degree in the specific discipline or a Master’s degree in business with at least 18 graduate credit hours in the discipline they will teach. A doctoral degree is preferred. Other desirable qualifications include online teaching experience in a college environment and 5+ years of professional experience in the field.

REQUIRED QUALIFICATIONS:
• Master’s degree in the specific discipline (Economics, Finance, Marketing) or Master’s degree in business with a minimum 18 semester graduate credits with a concentration or focus in the areas listed above from a regionally accredited institution
• Evidence of online teaching experience in the discipline
• Evidence of 5 or more years of professional and practical experience in the discipline
• Experience working with diverse and non-traditional learners
• Experience working with LMS such as Canvas or Blackboard
• Ability to blend one’s faith with course content. North Park University is a private Christian University and we aim to have faculty who embrace North Park’s vision and mission and can integrate their faith in the classroom.

PREFERRED QUALIFICATIONS: Doctoral degree in the related discipline from a regionally accredited institution.

DUTIES AND RESPONSIBILITIES: To perform this job successfully, an individual must be able to perform each duty satisfactorily. Adjunct instructors will be required to teach from established curriculum all while adding personal expertise

APPLICATION INFORMATION:

Include the following items with your submission:
• Completed faculty employment application
• Completed essays as found on the faculty application
• Current resume or CV
• Letter of interest which details the candidate's specific skills and qualifications related to the position, faith tradition and courses taught in those areas.
• Unofficial undergraduate and graduate transcripts (required)

The School of Professional Studies welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation and professional experience, as well as a commitment to nontraditional learners in an intentionally Christian context. The School of Professional Studies offers Bachelor of Arts degrees in a variety of Business and Management majors, as well as Counseling Psychology and Criminal Justice, and a Master of Arts degree in Counseling Psychology. Contact Dean Lori Scrementi to inquire.

The School of Professional Studies is currently seeking an instructor to teach an online general education life science course in Nutrition.

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School of Business and Nonprofit Management

The School of Business and Nonprofit Management at North Park University in Chicago, IL is seeking exceptional adjunct professors, with teaching experience in the following areas:

• Financial and Managerial Accounting

Currently seeking local applicants only, that can teach face-to-face and online; preference offered to those that are available to teach during the day. A master’s degree in the specific field of study is required; a doctorate degree is strongly preferred. A minimum of two years of extensive teaching experience in higher education is required in order to apply. Experience using Canvas is strongly preferred. Interested candidates should submit requested materials to Rochelle Robinson-Levant, Associate Dean, via email rrobinson-levant@northpark.edu. Please attach a CV and cover letter.
Please include in your cover letter your teaching philosophy, your years of experience in higher education, and your teaching availability, for full consideration. Please include your subject area in the subject line of the email. If your skills and expertise are identified as a match, we will contact you. No phone calls please.

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School of Education

The School of Education welcomes inquiries for adjunct faculty positions from individuals with appropriate academic preparation, state licensure, and professional experience. Please submit a resume to Dr. Rebecca L. Nelson, Dean, School of Education.

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School of Nursing

Current openings include: adjunct clinical faculty in med surg and most of the subspecialties. Minimally a master’s degree in nursing is required, and a current Illinois RN license. Salary is based on qualifications and experience. Interview, CV, and letters of recommendation will be needed.

Dr. Linda R. Duncan
Dean of the School of Nursing
North Park University
3225 W Foster Ave
Chicago IL 60625

Contact Dr. Linda Duncan by e-mail. Applications will be considered in order received.