

North Park University
Faculty Narrative, Undergraduate Internship Program

Faculty Sponsor Name: _____

Student Name: _____

Internship Site: _____

I have completed the responsibilities for a faculty sponsor as outlined in the North Park University, Faculty Responsibilities, Undergraduate Internship Policy document and understand that I may not receive payment until the sections below are completed.

Reflections about the internship site:

Was this a valuable learning site for the student? _____

State your feedback and/or concerns regarding the student and the site: _____

I am attaching the following documents to this cover sheet (*required for payment*):

- 1) Attach initial site goals/objectives for the internship, log of the student's time in the internship, and copy of the final academic assignment/paper/project
- 2) Brief statement of student's impact on the host site: _____

- 3) Indicating the student's grade for the experience (*circle one*)
Pass Fail Incomplete

Signed: Faculty Sponsor

Signed: Dean/Associate Dean/Division Director

Date

Date

International Student: Yes No

No

Please submit this form to:
Renee Martinez, Career Development and Internships Office, Box 60
Center for Student Engagement, Johnson Center