



**Transfer Guide for Elgin Community College  
North Park University  
School of Professional Studies  
Bachelor of Arts in Business Administration**

**Contact Person(s)**

Jose-Jose Palma  
773-244-4577  
jpalma@northpark.edu

**Program Description**

Business Administration majors get a solid foundation in the theories and principles of accounting, finance, marketing, economics, human resource laws, and decision-making. Majors will understand how to budget, organize, market, direct, control, and manage a variety of organizations. Courses in work environment issues such as diversity, ethics, and politics will help develop a balance between sensitivity and fairness.

**Program Highlights**

Accelerated format	Earn 4-8 semester hours every seven weeks
Class format	Seven-week courses meet face-to-face (once/week) or online;
BA degree	Flexible BA general education requirements allow for maximum transfer credit
Prior learning assessment	Up to 20 credits can be earned through Prior Learning Assessment; PLA Coordinator will assist student to determine credit possible; can include corporate/ occupational training and learning gained from work experience
Financial aid	Student loans, Federal Pell Grants, and Illinois MAP Grant benefits; some scholarships available
Books & Materials	Can be ordered online
Intended audience	Working students who need to complete a bachelor's degree while continuing to work

**Admission Requirements**

- 12 hours of transferable college-level coursework with a 2.00/4.00 cumulative GPA
- North Park will accept in transfer up to 90 semester hours from two-year and four-year institutions
- Completion of IAI general education core fulfills most BA core requirements

**Application Procedure**

- Complete online application; no application fee
- Submit official transcripts from all previous college work

**Graduation Requirements**

- Completion of major coursework (36-40 SH, in transfer and/or at North Park)
- Completion of core general education requirements (in transfer and/or at North Park)
- Minimum graduation requirement of 120 semester hours; minimum residency requirement of 32 semester hours earned at NPU
- A "C" average (2.0 GPA on a 4.0 scale) for all work taken at NPU
- A "C" average within the major



The following are the North Park University core general education requirements and their Elgin Community College equivalents. The IAI Common Core requirements for the Associate in Arts or the Associate in Science from Elgin Community College will fulfill the majority of core curriculum requirements for general education at North Park University.

***This transfer guide is designed to assist students with their academic planning. Every effort is made to maintain accurate information; however, this information is subject to frequent change. In some cases, only a sampling of courses has been included. Courses within each general education category designated "IAI" will transfer to North Park's School of Professional Studies. Students should contact Leslie Bertholdt to keep informed of changes, as final responsibility for verifying information rests with the student.***

**Transfer Guide  
Bachelor of Arts — General Education Requirements**

North Park Requirements	Credits	Elgin Community College Equivalent Course Option(s)
Foundation Seminar	4	Transfer equivalents must be approved by School of Professional Studies faculty/staff
Writing Intensive Course	4	Coursework equivalent to IAI Common Core Written Communication category [fulfilled in Business Administration major coursework]
Research Writing	4	NA
Analytical Reasoning	4	Coursework equivalent to IAI Common Core Math category
Biblical Studies	4	NA
Christian Life & Thought	4	HUM 202 or 203 or 204
Human Society	8	Coursework equivalent to IAI Common Core Social/Behavioral Science or Humanities Categories [partially fulfilled in Business Administration major coursework]
Health & Well-Being	2	Coursework in personal health, personal development, psychological wellness and development
Art & Aesthetic Interpretation	2	Coursework equivalent to IAI Common Core Fine Arts category
Ethical Reasoning	2	Coursework in any disciplinary approach to ethics (philosophy, business, religion) [fulfilled in Business Administration major coursework]
Intercultural & Global Competence	8	Coursework in Global (non-US) history, foreign language, intercultural communication, global, international, or comparative studies, international politics, business, or economics
Natural Sciences	4	Minimum of 4 sh in life and/or physical science with lab component (Note: May be met by a single 4 sh class in physical or life science)

**Transfer Guide  
Business Administration — Major Requirements**

North Park Requirements	Credits	ECC Equivalent Course Option(s)
ORG 3034: Business Communications	4	CMS 100 and BUS 100 or BUS 101
ORG 4074: Leadership and Management	4	MMT 101 and MMT 125
ORG 4094: Principles of Marketing	4	MKT 103 and MKT 115
ORG 4120: Business Ethics	4	BUS 254
BADM 3100: Principles of Macro & Micro Economics	4	ECN 201 & 202
BADM 3300: Financial Accounting	4	ACC 200
BADM 3500: Managerial Accounting	2	ACC 240
BADM 3900: Business Law	2	BUS 113
BADM 4100: Foundations of Finance	4	NA
BADM 4200: Production Management or ISIT 3030: Information Systems in Organizations	4	NA
BADM 4400: Strategic Management	4	NA
Total	40	NOTE: A maximum of 20 SH in the major may be replaced by transfer courses. (At least 50% of the major must be completed at North Park University.)