



Helwig Recreation Center Guest Policy

Guests of Patrons (North Park Students, Faculty & Staff)

- Patrons may bring up to one (1) guest into the facility at any one time. This may occur five times during each term (fall, spring, and summer).
- There is a \$10 guest fee per visit (check or cash only).
- Patrons must have a valid North Park ID to register a guest. Temporary North Park ID's are not accepted.
- Patrons must check out all equipment for their guests and are responsible for the conduct of their guests.
- Patrons must stay with their guest while in Helwig.

Prospective Students

- Prospective students on a scheduled visit with the Office of Admissions or the Athletic Department will be permitted to use the facility free of charge.
- Prospective students 17 years of age and younger must have a completed parent/guardian release form to use the facilities.
- Office of Admissions and/or Athletic Department must contact Susan Zimmer or Ericka Adams 24 hours in advance of a visit.

University Departments

- Departments can sponsor individual guests or groups by contacting Susan Zimmer or Ericka Adams.
- A 24 hours advanced notice is needed for individual visits and a 1 week notice is required for group visits.
- An individual guest pass costs \$10.00 or a group pass (10 or more participants) costs \$75.00. Arrangements for payment need to be made with Susan Zimmer or Ericka Adams in advance.

General Guest Policies

- All guests must be registered at the front desk by the Building Supervisor.
- Guests are allowed to use the fitness center, weight room, climbing wall, courts, turf, and group fitness classes. Guests are prohibited from participating in intramural programs.
- All guests (except for prospective students) must be 18 years of age or older.
- Guests must complete a waiver and release form to use the facilities.
- All guests must leave a photo ID at the front desk during facility use.
- Release forms are available online: www.northpark.edu/fitrec
- Guest passes are valid for the entire day. No refunds.